

**LOUDOUN COUNTY FIRE ADVISORY COUNCIL, INC.**  
**16600 Courage Court**  
**Leesburg, Virginia 22075**  
**(703) 777-0333 Fax: (703) 771-5359**  
**March 17, 2004**  
**Minutes**

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The regular meeting of the Loudoun County Fire Advisory Council was held on March 17, 2004 at the Training Center. The meeting was called to order by Ken Lawson at 7:30 p.m. and Chair, Jim Cunningham took over when he arrived.

Roll Call: 1, 3, 4, 6, 7, 8, 9, 10, 11, 12 and 16

Absent: 2, 3, and 5

Fire Council Officers Present: Jim Cunningham, Ken Lawson, Bernie Boteler and Karen Spalding

Absent: None.

Also Present: Pat Brandenburg and Randie Moline

Approval of Minutes: Minutes approved for February 2004 were approved. Distributed January minutes and approved those also.

Public Comments:

Treasurer's Report: Karen Spalding reported that there is a balance of \$6,398.21. Deposited \$80.00 in dues. Company 1 owes for 2004.

Committee and Staff Reports

Staff Report: Pat Brandenburg distributed draft Engine Standards. Discussion on NOVA manual. A motion was made by Company 12 and seconded by Company 7 to confirm at the April meeting the implementation of NOVA manuals. Motion carried.

Officer Development/Training Committee: Randie Moline discussed upcoming training. The bid is still out on physicals.

Communications: Re-visit dispatch regarding auto and pedestrian hit.

EMS Council Representative: Dr. Morgan to assist Dr. Sabella

Commission Report:

Chiefs' Committee: Meeting was set for April 7<sup>th</sup> to discuss NOVA manuals. Request Chiefs and Officers to attend. Location to be determined.

HazMat Steering Committee: New equipment has arrived. Still waiting for radios and lights. Hazmat unit will be housed initially at South Riding. It is also being considered to house the unit at Landsdowne / Ashburn Station. Chair: Scott Cullers

By Laws Committee: Bylaws were amended as approved.

Committee Members: Shirley Flippo, Kenny Lawson and Bernie Boteler

Standards Committee: Will meet to discuss minimum equipment policies. The committee will be asked to review standards manuals.

Committee Members: Tim Callahan, Pete West, Paul Holsinger, and Gary Corpuz, Co 6.

#### Old Business

A. Box Mapping System is on-going.

B. Proposed FRG 8.0.3 Station Staffing is on-going.

C. Training Center Expansion: Fall of 2004

D. The report on the bridge at Lime Kiln Farm was distributed. The bridge is unsafe except to 24 tons limit of unit (water, staff & gear) to cross bridge. This is on-going.

#### New Business

Motion made by Company 1 seconded by Company 11 to approve EVOC Driver check off with changes and corrections. Motion carries.

#### Announcements

Victim from the accident on Route 7 is doing well and would like to meet with those from the crew that assisted him.

Company 6 advised that there is someone posing as a member.

Company 7 reported that Route 760 has been closed.

Company 8 reported that the State Forestry plow is back at Station 8; Hot shot crew taken out of service; Route 729 was closed today and Delta Farms has been sold for a church campgrounds.

Company 16 recommendation for support for career staff at 16.

Meeting adjourned at 9:15 p.m. The next meeting will be held on April 21, 2004.

Respectfully submitted,

Karen Spalding  
Recording Secretary/Treasurer  
Loudoun County Fire Advisory Council, Inc.

April 04

